



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2017-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (e.g. of the course catalogue)
Universitetet i Bergen	N BERGEN01	<b>Institutional Coordinator:</b> Kristin Torp Skogedal, Division of Student Affairs, P.O.Box 7800, 5020 Bergen, Norway; Tel. +47 55 58 90 26 E-mail: <a href="mailto:Kristin.skogedal@adm.uib.no">Kristin.skogedal@adm.uib.no</a> <a href="#">o</a> <b>Incoming Erasmus students:</b> <a href="mailto:studieveileder@ii.uib.no">studieveileder@ii.uib.no</a>	<a href="http://www.uib.no/en/education/48852/norwegian-language-courses-agreement-and-programme-students">http://www.uib.no/en/education/48852/norwegian-language-courses-agreement-and-programme-students</a>
Vilnius University	LT VILNIUS01	University Erasmus coordinator:	Contact details: <a href="http://www.vu.lt/en/s">http://www.vu.lt/en/s</a>

<p>Institute of Mathematics and Informatics Universiteto 3, LT-01513 Vilnius, Lithuania</p>		<p><b>Simona Vižinienė</b> Office of International Programmes and Relations Tel.: +370 5 268 7048, E-mail: <a href="mailto:simona.vizinienne@cr.vu.lt">simona.vizinienne@cr.vu.lt</a> Contact person in charge of this agreement: <b>Prof. Dr. Valentina Dagiienė</b> Dept. of Informatics Methodology, Inst. of Mathematics and Informatics, VU, Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania Tel. +370 5 210 9732, E-mail: <a href="mailto:valentina.dagiene@mii.vu.lt">valentina.dagiene@mii.vu.lt</a> Academic coordinator: <b>dr. Saulius Maskeliūnas</b> VU IMI, Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania Tel: +370 5 210 9342, E-mail: <a href="mailto:saulius.maskeliunas@mii.vu.lt">saulius.maskeliunas@mii.vu.lt</a></p>	<p><a href="#">tudies/contacts</a> Information for incoming students: <a href="http://www.vu.lt/en/studies/exchange-students">http://www.vu.lt/en/studies/exchange-students</a> Course catalogue: <a href="http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages">http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages</a></p>
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## B. Mobility numbers<sup>2</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:  
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
N BERGEN01		061	Information and Communi- cation	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students x 3-9 months	Only by individual agreement
LT VILNIUS01						

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

		Technologies (ICTs)			
LT VILNIUS01 N BERGEN01	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students x 3-9 months	Only by individual agreement

\*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
N BERGEN01 LT VILNIUS01		061	Information and Communication Technologies (ICTs)	2 persons x 1 week x min. 8 teaching hours	Only by individual agreement
LT VILNIUS01 N BERGEN01		061	Information and Communication Technologies (ICTs)	2 persons x 1 week x min. 8 teaching hours	Only by individual agreement

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
N BERGEN01	061	English	Norwegian	B1 No certificate required for admission	English OR Norwegian: B2 is recommended
LT VILNIUS01	061	English	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.]*

##### **University of Bergen:**

An Introductory Programme is offered for all international students. Throughout the Introductory Programme students will be introduced to different aspects of being a student in Bergen and Norway through practical information and entertaining lectures:

<http://www.uib.no/en/education/50047/after-arrival>

Language courses: the University of Bergen offers Norwegian Language Courses to non-native speakers of Norwegian: <http://www.uib.no/en/education/48852/norwegian-language-courses-agreement-and-programme-students>

The University of Bergen welcomes students and staff with special needs. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please check the website:

<http://www.uib.no/en/education/49176/contact-information-students-special-needs>

All exchange students coming to the University of Bergen must have completed one year of full time studies, equal to 60 ECTS credits, at their home institution before arrival in Bergen. This must be documented in their exchange application to the University of Bergen:

<http://www.uib.no/en/education/48959/erasmus#documentation>.

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

**Vilnius University:**

Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>

Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
N BERGEN01	May 15 Semester dates: <a href="http://www.uib.no/en/education/49211/semester-dates">http://www.uib.no/en/education/49211/semester-dates</a>	October 15
LT VILNIUS01	June 1	November 15

**University of Bergen:**

2. The receiving institution will send its decision within 4-6 weeks.
3. All students at the University of Bergen must order their own transcripts of records online by logging on to our electronic student system StudentWeb. Results are available 3-4 weeks after the examination date.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**Vilnius University:**

2. The receiving institution will send its decision within 2 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

N BERGEN01:

#### **Credit system and grading:**

According to the International Education Credit Transfer System (ECTS), 60 "studiepoeng" is equivalent to 1 year of normal study for a full-time student, i.e. 60 *ECTS credits*. The full-time workload for one academic year is 1500 – 1800 hours of study / 60 "studiepoeng".

The grading scale is explained briefly in the following table. For some programs, the criteria for determining each grade may be described in more detail. This explanation may be even more specific for some subjects.

Symbol	Description	General, qualitative description of valuation criteria
A	Excellent	An excellent performance, clearly outstanding. The candidate demonstrates excellent judgement and a high degree of independent thinking.
B	Very good	A very good performance. The candidate demonstrates sound judgement and a very good degree of independent thinking.
C	Good	A good performance in most areas. The candidate demonstrates a reasonable degree of judgement and independent thinking in the most important areas.
D	Satisfactory	A satisfactory performance, but with significant shortcomings. The candidate demonstrates a limited degree of judgement and independent thinking.
E	Sufficient	A performance that meets the minimum criteria, but no more. The candidate demonstrates a very limited degree of judgement and independent thinking.
F	Fail	A performance that does not meet the minimum academic criteria. The candidate demonstrates an absence of both judgement and independent thinking.

#### **Statistical distribution of grades given at the Faculty of Mathematics and Natural Sciences (2012)**

A	B	C	D	E	F
13,34%	25,41%	27,28%	15,56%	8,80%	9,61,%

LT VILNIUS01: <http://www.vu.lt/en/studies/academic-information>

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
N BERGEN01	<a href="mailto:Exchange-students@uib.no">Exchange-students@uib.no</a>	<a href="http://www.uib.no/en/education/48926/residence-permit">http://www.uib.no/en/education/48926/residence-permit</a>
LT VILNIUS01	Office of International Programmes and Relations Email: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a> Phone: +370 5 2687150	<a href="http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503">http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
N BERGEN01	<a href="mailto:Exchange-students@uib.no">Exchange-students@uib.no</a>	<a href="http://www.uib.no/en/education/49499/finances-and-insurance">http://www.uib.no/en/education/49499/finances-and-insurance</a>
LT VILNIUS01	Office of International Programmes and Relations Email: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a> Phone: +370 5 2687150	<a href="http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505">http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505</a>

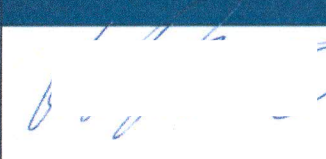

## **4. Housing**

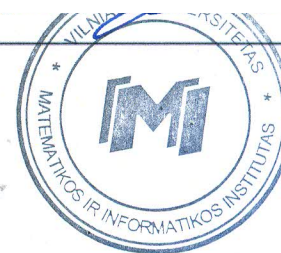
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
N BERGEN01	<a href="mailto:Exchange-students@uib.no">Exchange-students@uib.no</a>	<a href="http://www.uib.no/en/education/49447/student-accommodation">http://www.uib.no/en/education/49447/student-accommodation</a>  Application period: Autumn semester: 1 April–15 May. Spring semester: 1 Oct.–1 Nov.
LT VILNIUS01	Agata Cesnovic, Accommodation Officer E-mail: <a href="mailto:agata.cesnovic@cr.vu.lt">agata.cesnovic@cr.vu.lt</a> Tel.: +370 5 268 7168	<a href="http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation">http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
N BERGEN01	Petter Bjørstad Head of Department  Department of informatics University of Bergen	21/12/17	
LT VILNIUS01	Gintautas Dzemyda Director of the Institute of Mathematics and Informatics, Vilnius University	2017.06.15	



<sup>4</sup> Scanned signatures are accepted