



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2017-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website
<b>COMENIUS UNIVERSITY IN BRATISLAVA</b>  (Univerzita Komenského v Bratislave)  <b>Faculty of Education</b>  <b>Department of Didactics of Natural Sciences in Primary</b>	SK BRATISL02	<b>INSTITUTIONAL COORDINATOR FOR ERASMUS+</b> Prof. MUDr. Daniela Ostatníková, Ph.D., Vice-Rector <b>Address:</b> Šafárikovo námestie 6, P. O. BOX 440, 814 99 Bratislava, Slovak Republic <b>e-mail:</b> <a href="mailto:erasmusplus@rec.uniba.sk">erasmusplus@rec.uniba.sk</a> <b>Phone:</b> +421 2 59244 227, +421 2 59244 236, <b>Fax:</b> +421 2 59244 550  Mgr. Eva Faithová, PhD. Vice-Dean for International Relations, Faculty Coordinator Erasmus+ e-mail: <a href="mailto:faithova@fedu.uniba.sk">faithova@fedu.uniba.sk</a>  doc. PaedDr. Ján Gunčaga, PhD. Departmental Coordinator e-mail: <a href="mailto:guncaga@fedu.uniba.sk">guncaga@fedu.uniba.sk</a>	<a href="http://www.uniba.sk">www.uniba.sk</a>  Course catalogue: <a href="http://uniba.sk/en/international-relations/incoming-students/erasmus/course-catalogue/">http://uniba.sk/en/international-relations/incoming-students/erasmus/course-catalogue/</a>  <a href="http://www.fedu.uniba.sk">www.fedu.uniba.sk</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates

Education			
VILNIUS UNIVERSITY	LT VILNIUS01	<p><b>University Erasmus coordinator:</b> Simona Vižiniene Office of International Programmes and Relations Tel. +370 5 268 7048 E-mail: <a href="mailto:simona.viziniene@cr.vu.lt">simona.viziniene@cr.vu.lt</a></p> <p><b>Academic coordinator:</b> dr. Saulius Maskeliūnas VU Institute of Mathematics and Informatics (IMI), Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania Tel. +370 5 2109342 E-mail: <a href="mailto:saulius.maskeliunas@mii.vu.lt">saulius.maskeliunas@mii.vu.lt</a></p> <p><b>Contact person in charge of this agreement:</b> Prof. Dr. Valentina Dagienė Education Systems Group, VU IMI, Akademijos str. 4, LT-08663 Vilnius, Lithuania Tel. +370 5 210 9732, E-mail: <a href="mailto:valentina.dagiene@mii.vu.lt">valentina.dagiene@mii.vu.lt</a></p>	<p>Contact details: <a href="http://www.vu.lt/en/studies/contacts">http://www.vu.lt/en/studies/contacts</a></p> <p>Information for incoming students: <a href="http://www.vu.lt/en/studies/exchange-students">http://www.vu.lt/en/studies/exchange-students</a></p> <p>Course catalogue: <a href="http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages">http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages</a></p>

## B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
LT VILNIUS01	SK BRATISLO2	0610	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	3 x 5 months	-
		0110	Education			
SK BRATISLO2	LT VILNIUS01	0610	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	3 x 5 months	-
		0110	Education			

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISCE D]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
LT VILNIUS01	SK BRATISL02	0610  0110	Information and Communication Technologies (ICTs)  Education	3 x 5 days  min. 8 teaching hours	-
SK BRATISL02	LT VILNIUS01	0610  0110	Information and Communication Technologies (ICTs)  Education	3 x 5 days  min. 8 teaching hours	-

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
SK BRATISL02	0610  0110	English		B1	B2
LT VILNIUS01	0610  0110	English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

All Staff and Students participating on Erasmus mobility must sign a mobility agreement and complete all relevant documents as required by their home institution to confirm their mobility period abroad.

### **LT VILNIUS01:**

Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>

Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

### **SK BRATISLO2**

Information for incoming students: <http://uniba.sk/en/international-relations/incoming-students/erasmus/procedure-to-study/>

Information for students with special needs: <http://uniba.sk/en/international-relations/incoming-students/erasmus/students-with-special-needs/>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SK BRATISLO2	15 <sup>th</sup> June	30 <sup>th</sup> November
LT VILNIUS01	1 <sup>st</sup> June	15 <sup>th</sup> November

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## F. Information

### 1. Grading systems of the institutions

**LT VILNIUS01:** <http://www.vu.lt/en/studies/academic-information>

**SK BRATISL02:** <http://www.fedu.uniba.sk/en/international-relations/erasmus/grading-system/>

### 2. Visa

MMU will issue students with a visitor letter or a CAS to enable the student to apply for a relevant visa.

Students will need to submit an application form together with evidence of English language, most recent Transcript of Records and a copy of their passport.

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
SK BRATISL02	International Relations Office Tel.: + 421 49287 201 e-mail: <a href="mailto:international@fedu.uniba.sk">international@fedu.uniba.sk</a>	<a href="http://uniba.sk/en/international-relations/incoming-students/erasmus/practical-information/visa-and-temporary-residence/">http://uniba.sk/en/international-relations/incoming-students/erasmus/practical-information/visa-and-temporary-residence/</a>
LT VILNIUS01	Office of International Programmes and Relations Tel.: +370 5 2687150 E-mail: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a>	<a href="http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503">http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BRATISL02	International Relations Office Tel.: + 421 49287 201 E-mail: <a href="mailto:international@fedu.uniba.sk">international@fedu.uniba.sk</a>	<a href="http://uniba.sk/en/international-relations/incoming-students/erasmus/practical-information/health-insurance/">http://uniba.sk/en/international-relations/incoming-students/erasmus/practical-information/health-insurance/</a>
LT VILNIUS01	Office of International Programmes and Relations Tel.: +370 5 2687150 E-mail: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a>	<a href="http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505">http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505</a>

The sending and receiving institution must provide suitable public liability, employer's liability or the international equivalent insurance cover for accident and loss to or caused by the mobile participant whilst visiting the institution's premises and/or carrying out activities organized by the institution. This does not include travel and transport to the institutions premises. The mobile participant's travel, personal time and activities unrelated to the institution must be covered by the mobile participant's travel insurance policy and EHIC card coverage.

Any insurance provision non-compliance for territory insurance market reasons by the host institution must be assessed by the home institution. If the risk to the mobile participant is perceived to be unprotected, the home institution may decline the study or placement arrangements with the host institution.

The home institution will ensure mobile participants are aware of the requirement for travel insurance and must check suitable travel insurance is in place before the mobile participant travels overseas.

#### 4. Housing






The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK BRATISL02	Mgr.Eva Hocková Accommodation Officer E-mail: <a href="mailto:eva.hockova@uniba.sk">eva.hockova@uniba.sk</a>	<a href="https://mlynny.uniba.sk/en/accommodation/">https://mlynny.uniba.sk/en/accommodation/</a>

LT VILNIUS01	Agata Cesnovic, Accommodation Officer E-mail: <a href="mailto:agata.cesnovic@cr.vu.lt">agata.cesnovic@cr.vu.lt</a> Tel.: +370 5 268 7168	<a href="http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation">http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation</a>
-----------------	--	---

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature and Seal <sup>4</sup>
SK BRATISL02	<b>prof. MUDr. Daniela Ostatníková, PhD.</b> Institutional Coordinator for Erasmus+	12. DEC. 2017	
	<b>Mgr. Eva Faithová, PhD.</b> Faculty coordinator	29.11.2017	
	<b>doc. PaedDr. Ján Gunčaga, PhD.</b> Departmental coordinator	29.11.2017	
LT VILNIUS01	<b>Gintautas Dzemyda</b> Director of the Institute of Mathematics and Informatics	29-11-2017	 

<sup>4</sup> Scanned signatures are accepted