



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2018 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
TU Wien Vienna University of Technology Karlsplatz 13, A-1040 Vienna, Austria	A WIEN02	University Erasmus coordinator: Institutional Coordinator: Mr. Andreas Zemann, International Office, andreas.zemann@tuwien.ac.at Tel. +43 1 58801 41552 Exchanges: exchangein@tuwien.ac.at Contact person in charge of this agreement: Prof. Dr. Gerald	www.tuwien.ac.at/international

		<p>Futschek</p> <p>Institute of Software Technology and Interactive Systems</p> <p>Tel. +43 58801 18844,</p> <p>E-mail: futschek@ifs.tuwien.ac.at</p>	
<p>Vilnius University</p> <p>Universiteto 3, LT-01513 Vilnius, Lithuania</p>	LT VILNIUS01	<p>University Erasmus coordinator:</p> <p>Milda Girdzijauskaitė</p> <p>Office of International Programmes and Relations</p> <p>Tel.: +370 5 268 7048</p> <p>e-mail: milda.girdzijauskaite@cr.vu.lt</p> <p>Contact person in charge of this agreement:</p> <p>Prof. Dr. Valentina Dagienė</p> <p>Dept. of Informatics Methodology, Inst. of Mathematics and Informatics, VU, Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania</p> <p>Tel. +370 5 210 9732,</p> <p>E-mail: valentina.dagiene@mii.vu.lt</p> <p>Academic coordinator:</p> <p>dr. Saulius Maskeliūnas</p> <p>VU IMI, Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania</p> <p>Tel: +370 5 2109342</p> <p>E-mail: saulius.maskeliunas@mii.vu.lt</p>	<p>Contact details: http://www.vu.lt/en/studies/contacts</p> <p>Information for incoming students: http://www.vu.lt/en/studies/exchange-students</p> <p>Course catalogue: http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages</p>

B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
A WIEN02	LT VILNIUS01	061	Information and Communication Technologies (ICTs)	1 st , 2 nd , 3 rd	1 student x 4 months	Only by individual agreement
LT VILNIUS01	A WIEN02	061	Information and Communication Technologies (ICTs)	1 st , 2 nd , 3 rd	1 student x 4 months	Only by individual agreement

*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
A WIEN02	LT VILNIUS01	061	Information and Communication Technologies (ICTs)	2 persons x 1 week x min. 8 teaching hours	Only by individual agreement

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

LT VILNIUS01	A WIEN02	061	Information and Communication Technologies (ICTs)	2 persons x 1 week x min. 8 teaching hours	Only by individual agreement
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
A WIEN02	061	English	English	B1	B2
LT VILNIUS01	061	English	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.]

TU Wien:

Special services for disabled students are offered by TUW Teaching Support Centre.
<http://www.tuwien.ac.at/barrierefrei/>

Vilnius University:

Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>

Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
A WIEN02	31 st May	15 th December
LT VILNIUS01	June 1	November 15

Vienna University of Technology:

1. Erasmus applications for incoming students on-line
<https://tiss.tuwien.ac.at/mobility/incomingApplication.xhtml?windowId=169>
2. TU Wien will send its invitation letter within 4 weeks after the official nomination of the candidate by the home institution.
3. Students can download and print out their official Transcript of Records from "TU Wien Information Services" (TISS) no later than 5 weeks after the exam.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

Vilnius University:

2. *The receiving institution will send its decision within 2 weeks after the deadline.*
3. *A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.*
4. *Termination of the agreement*

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

A WIEN02:

Austrian grade	ECTS grade	Translation
sehr gut (1)	A	very good – outstanding performance
gut (2)	B	good – generally sound work with some minor errors
befriedigend (3)	C	satisfactory – fair but with significant shortcomings
genügend (4)	D/E	sufficient – performance meets the minimum criteria
nicht genügend (5)	F/FX	fail

LT VILNIUS01:

<http://www.vu.lt/en/studies/academic-information>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A WIEN02	exchangein@tuwien.ac.at	www.tuwien.ac.at/international
LT VILNIUS01	Office of International Programmes and Relations Email: trs@cr.vu.lt Phone: +370 5 2687150	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A WIEN02	exchangein@tuwien.ac.at	www.tuwien.ac.at/international
LT VILNIUS01	Office of International Programmes and Relations Email: trs@cr.vu.lt Phone: +370 5 2687150	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505

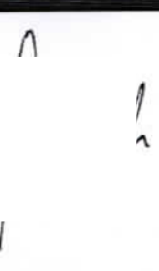

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A WIEN02	exchangein@tuwien.ac.at	www.tuwien.ac.at/international www.housing.oead.at
LT VILNIUS01	Agata Cesnovic, Accommodation Officer E-mail: agata.cesnovic@cr.vu.lt Tel.: +370 5 268 7168	http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
A WIEN02	Departmental Coordinator Gerald Futschek Institute of Software Technology and Interactive Systems	03-07-2014	
LT VILNIUS01	Gintautas Dzemyda Director of the Institute of Mathematics and Informatics	25-07-2014	

⁴ Scanned signatures are accepted