



**Erasmus+ Programme Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014-2021 between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details¹ (email, phone) | Website (eg. of the course catalogue) |
|--|---------------------|--|--|
| University of Porto | P PORTO02 | <p>Institutional Coordinator: Barbara Costa Director of International Office Tel. +351 220 408 034 e-mail: sri@reit.up.pt</p> <p>Faculty Coordinator: Olga Maria Oliveira da Silva Lage Rua do Campo Alegre, s/n 4169-007, Porto, Portugal Tel. +351 220402 085 Fax: +351 220 402 009 e-mail: apoio.aluno@fc.up.pt, scfragos@fc.up.pt</p> | <p>www.up.pt</p> <p>www.fc.up.pt</p> |
| Vilnius University Universiteto 3, LT-01513 Vilnius, Lithuania | LT VILNIUS01 | <p>University Erasmus coordinator: Milda Girdzijauskaitė Office of International Programmes and Relations Tel. +370 5 268 7048 E-mail: milda.girdzijauskaite@cr.vu.lt</p> <p>Academic coordinator: dr. Saulius Maskeliūnas VU Institute of Mathematics and Informatics (IMI), Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania Tel. +370 5 2109342 E-mail: saulius.maskeliunas@mii.vu.lt</p> <p>Contact person in charge of this agreement: Prof. Dr. Valentina Dagienė Dept. of Informatics Methodology, VU IMI, Akademijos str. 4, LT-08663 Vilnius, Lithuania Tel. +370 5 210 9732, E-mail: valentina.dagiene@mii.vu.lt</p> | <p>Contact details: http://www.vu.lt/en/studies/contacts</p> <p>Information for incoming students: http://www.vu.lt/en/studies/exchange-students</p> <p>Course catalogue: http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages</p> |

B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] * | Number of student mobility periods | |
|---|---|-----------------------------------|---|--|--|--|
| | | | | | Student Mobility for Studies [total number of months of the study periods or average duration*] | Student Mobility for Traineeships * |
| P PORTO02 | LT VILNIUS01 | 481 | Computer Sciences | 1 st , 2 nd , 3 rd | 1 student x 6 months | / |
| LT VILNIUS01 | P PORTO02 | 061 | Information and Communication Technologies (ICTs) | 1 st , 2 nd , 3 rd | 1 student x 6 months | / |

*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|-----------------------------------|---|---|----------------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration *] | Staff Mobility for Training * |
| P PORTO02 | LT VILNIUS01 | 481 | Computer Sciences | 1 persons x 1 week x min. 8 teaching hours | / |
| LT VILNIUS01 | P PORTO02 | 061 | Information and Communication Technologies (ICTs) | 1 persons x 1 week x min. 8 teaching hours | / |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution | Optional: Subject | Language of instruc- | Language of instruc- | Recommended language of instruction level ³ |
|-----------------------|-------------------|----------------------|----------------------|--|
| | | | | Student Mobility Staff Mobility for |

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

| [Erasmus code] | area | tion 1 | tion 2 | for Studies [Minimum recommended level: B1] | Teaching [Minimum recommended level: B2] |
|----------------|------|----------|---------|--|---|
| P PORTO02 | 061 | Portugal | English | B1 | B2 |
| LT VILNIUS01 | 061 | English | | B1 | B2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.]

LT VILNIUS01:

Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>

Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|--|
| P PORTO02 | Applications to the 1 st semester: 15 June Applications to the academic year: 15 June | Applications to the 2 nd semester: 30 November |
| LT VILNIUS01 | 1 June | 15 November |

P PORTO02:

2. The receiving institution will send its decision within 2 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

LT VILNIUS01:

2. The receiving institution will send its decision within 2 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

P PORTO02:

The University of Porto uses the ECTS Grading system. The number of ECTS credits for each course reflects the total number of hours a student is expected to devote to the course (in the form of lectures, homework, reading, essays, consultations, seminars, etc.). 60 ECTS credits are attached to the workload of a full-time year of formal learning (academic year) and the associated learning outcomes. At the University of Porto, one credit corresponds to 27 hours of student total work.

1 full academic year = 60 credits

1 semester = 30 credits

Local Grades awarded on a scale of 0-20 (pass mark 10)

| | |
|-----------|------------|
| 18 to 20 | Excellent |
| 16 and 17 | Very good |
| 14 and 15 | Good |
| 10 to 13 | Sufficient |
| 0 to 9 | Fail |

ECTS Grades

The ECTS grading scale is based on the percentile (similar but not identical to the class rank) of a student in a given assessment, that is how was his/her performance relatively to other students enrolled in the last three years of the same curricular unit/course (or in a significant group of students). Therefore, ECTS grade does not have a direct fixed correspondence to the local grade.

| ECTS Grade Nota ECTS | % of students who have achieved this grade % de alunos que obtiveram esta nota |
|-------------------------|---|
| A | 10 |
| B | 25 |
| C | 30 |
| D | 25 |
| E | 10 |
| FX | - |

LT VILNIUS01: <http://www.vu.lt/en/studies/academic-information>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the

Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| P PORTO02 | Teresa Medeiros Tel: +351 22 040 80 56 E-mail: incoming.mobility@reit.up.pt | http://sigarra.up.pt/up_uk/web_base.gera_pagina?p_pagina=122271 |
| LT VILNIUS01 | Office of International Programmes and Relations Tel.: +370 5 2687150 E-mail: trs@cr.vu.lt | http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503 |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| P PORTO02 | Teresa Medeiros Tel: +351 22 040 80 56 E-mail: incoming.mobility@reit.up.pt | https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122275 |
| LT VILNIUS01 | Office of International Programmes and Relations Tel.: +370 5 2687150 E-mail: trs@cr.vu.lt | http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505 |

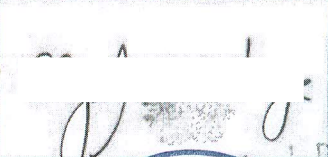


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|---|
| P PORTO02 | Teresa Medeiros Tel: +351 22 040 80 56 E-mail: incoming.mobility@reit.up.pt | https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122271 |
| LT VILNIUS01 | Agata Cesnovic, Accommodation Officer E-mail: agata.cesnovic@cr.vu.lt Tel.: +370 5 268 7168 | http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁴ |
|-------------------------------|---|------------|--|
| P PORTO02 | Olga Maria Oliveira da Silva Lage Faculty Coordinator Facultade de Ciencias da Universidade do Porto | 24.3.2014 |  |
| LT VILNIUS01 | Gintautas Dzemyda Director of the Institute of Mathematics and Informatics | 2014.03.25 |   |

⁴ Scanned signatures are accepted