



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website
AGH University of Science and Technology - PL KRAKOW02			
Departmental Coordinator	PL KRAKOW02	PhD Tomasz Marcin Orzechowski , Faculty of Computer Science, Electronics and Telecommunications Al. Mickiewicza 30, 30-059 Krakow, Poland email: erasmus@agh.edu.pl http://erasmus.orzechowski.edu.pl phone (mobile): +48 501-426-360	http://www.agh.edu.pl/en https://international.agh.edu.pl/#pg=1232i&str=217
Institutional Coordinator		Ph.D. Eng Tadeusz Pająk, Faculty of Mechanical Engineering and Robotics, Al. Mickiewicza 30, 30-059 Kraków Phone: +48 12 617 30 79, e-mail: pajak@agh.edu.pl	https://intstudies.agh.edu.pl
Vilnius University - LT VILNIUS01			

Departmental Coordinator	LT VILNIUS01	Prof. Dr. Valentina Dagiienė Dept. of Informatics Methodology, VU IMI, Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania Tel. +370 5 210 9732, E-mail: valentina.dagiene@mii.vu.lt	Contact details: http://www.vu.lt/en/studies/contacts Information for incoming students: http://www.vu.lt/en/studies/exchange-students Course catalogue: http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages
Institutional Coordinator		Milda Girdzijauskaitė Office of International Programmes and Relations Tel.: +370 5 268 7048 e-mail: milda.girdzijauskaite@cr.vu.lt	

B. Mobility numbers¹ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED] **	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL KRAKOW02	LT VILNIUS01	061 [481 - 11.3], 071 [523 - 06.5] 054 [46 - 11.0]	ICTs, Computer Science, Informatics, Teleinformatics, Telecommunications, Electronics, Electrical Engineering, Data Mining and Statistics	1st 2nd 3rd	2 * 6 = 12	only by individual agreement
LT VILNIUS01	PL KRAKOW02	061 [481 - 11.3], 071 [523 - 06.5] 054 [46 - 11.0]	ICTs, Computer Science, Informatics, Teleinformatics, Telecommunications, Electronics, Electrical Engineering, Data Mining and Statistics	1st 2nd 3rd	2 * 6 = 12	only by individual agreement

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

**) <http://www.uis.unesco.org/Education/Documents/isced-37c-fos-review-222729e.pdf>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED] **	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration *]	
PL KRAKOW02	LT VILNIUS01	061 [481 - 11.3], 071 [523 - 06.5], 054 [46 - 11.0]	ICTs, Computer Science, Informatics, Teleinformatics, Telecommunications, Electronics, Electrical Engineering, Data Mining and Statistics	1 person x 2 weeks x min. 8 teaching hours per week	only by individual agreement
LT VILNIUS01	PL KRAKOW02	061 [481 - 11.3], 071 [523 - 06.5], 054 [46 - 11.0]	ICTs, Computer Science, Informatics, Teleinformatics, Telecommunications, Electronics, Electrical Engineering, Data Mining and Statistics	1 person x 2 weeks x min. 8 teaching hours per week	only by individual agreement

**) <http://www.uis.unesco.org/Education/Documents/isced-37c-fos-review-222729e.pdf>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [[Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL KRAKOW02	061, 0714, 054**, (481, 523, 46)	English		B2	B2
LT VILNIUS01	061, 0714, 054**, (481, 523, 46)	English		B2	B2

**) <http://www.uis.unesco.org/Education/Documents/isced-37c-fos-review-222729e.pdf>

For more details on the language of instruction recommendations, see the course catalogue of each institution <https://intstudies.agh.edu.pl/>

D. Additional requirements

PL KRAKOW02	<p>Criteria for incoming students: CENTRE FOR INTERNATIONAL STUDENTS www.international.agh.edu.pl</p> <p>After entering our website please follow the steps entering the sections:</p> <ol style="list-style-type: none"> 1. Education Offer 2. Short-term programmes 3. Exchange programmes 4. Erasmus or other exchange
LT VILNIUS01	<p>Information for incoming students: http://www.vu.lt/en/studies/exchange-students</p> <p>Information for students with special needs: http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506</p>

E. Calendar

1. Academic Calendar

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW02	01.10-23.02	03.03-30.09
LT VILNIUS01	01.10-26.01	04.02-30.09

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Nominations on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW02	15.06	15.11
LT VILNIUS01	01.06	15.11

Applications on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW02	30.06	30.11
LT VILNIUS01	15.07	30.11

2. The receiving institution

PL KRAKOW02 will send its decision within **10 weeks** after submitting all required documents

LT VILNIUS 01 will send its decision within 2 weeks after the deadline.

3. Issue of the Transcript of Records

PL KRAKOW02: Transcripts of Records (documenting credits earned at the AGH UST) will be issued by AGH UST. Every student must pick up the transcript him/herself from the Centre for International Students. The AGH UST will NOT automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.

LT VILNIUS01: Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PL KRAKOW02: **AGH UST Study Regulations** <https://international.agh.edu.pl/>

1. The following grading scale shall be in force at the University:

- 1) 91 – 100% bardzo dobry (5.0) [*Polish equivalent of very good*];
- 2) 81 – 90% plus dobry (4.5) [*Polish equivalent of good plus*];
- 3) 71 – 80% dobry (4.0) [*Polish equivalent of good*];
- 4) 61 – 70% plus dostateczny (3.5) [*Polish equivalent of satisfactory plus*];
- 5) 50 – 60% dostateczny (3.0) [*Polish equivalent of satisfactory*];
- 6) under 50% niedostateczny (2.0) [*Polish equivalent of unsatisfactory*].

2. In exceptional situations, if there are no bases for assigning a grade, an academic teacher responsible for the course may recognize the course as completed using the descriptor "zaliczono (zal.)" (*Polish equivalent of "passed"*).

3. Grades shall be issued for compulsory classes and examinations, if provided in the study plan, subject to section 4.

4. Upon completing the physical education classes, due to specific nature of this course, the specific notations shall be made:

- 1) "zaliczono" (*Polish equivalent of "passed"*) – for students who have achieved the minimum required to complete physical education classes,
- 2) "niezaliczono" (*Polish equivalent of "not passed"*) – for students who have not achieved the minimum required to complete physical education classes,
- 3) "zaświadczenie lekarskie" (*Polish equivalent of "medical certificate"*).

5. The verbal descriptor "zal." (*Polish equivalent of "passed"*) shall have no equivalent in the numerical grade and shall not be taken into account when calculating the average grade for the settlement period.

LT VILNIUS 01: <http://www.vu.lt/en/studies/academic-information>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW02	biesaga@agh.edu.pl +48 12 617 52 38	https://international.agh.edu.pl/
LT VILNIUS01	Office of International Programmes and Relations Email: trs@cr.vu.lt Phone: +370 5 2687150	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW02	<p>https://international.agh.edu.pl/</p> <p>The European Health Insurance Card (or EHIC) is issued free of charge and allows anyone who is insured by or covered by a statutory social security scheme of the EEA countries and Switzerland to receive medical treatment in another member state for free or at a reduced cost, if that treatment becomes necessary during their visit</p> <p>More details: https://www.ekuz.nfz.gov.pl/content/information-entitled-persons-other-euefta-member-states</p> <p>Central Office of the National Health Fund - The Department of International Affairs Centrala Narodowego Funduszu Zdrowia - Departament Współpracy Międzynarodowej ul. Grójecka 186, 02-390 Warszawa tel. +48 (22) 572 62 68, fax +48 (22) 572 63 19 e-mail: ca17@nfz.gov.pl</p>	
LT VILNIUS01	Office of International Programmes and Relations Email: trs@cr.vu.lt Phone: +370 5 2687150	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505

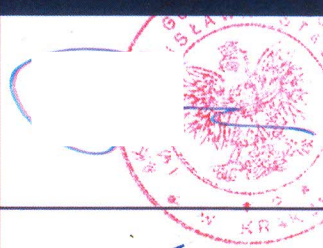

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details	Website for information
PL KRAKOW02	AGH UST Campus ul. Józefa Rostafińskiego 7a, 30-072 Kraków tel.: +48(12) 617 34 71 fax:+48 (12) 637 24 16 e- mail: miasteczko@agh.edu.pl https://akademik.agh.edu.pl http://www.miasteczko.agh.edu.pl/index_en.php?menu=spl http://www.miasteczko.agh.edu.pl/index_en.php https://international.agh.edu.pl	
LT VILNIUS01	Agata Cesnovic, Accommodation Officer E-mail: agata.cesnovic@cr.vu.lt Tel.: +370 5 268 7168	http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
PL KRAKOW02	Prof. dr hab. inż. Tomasz Szmuc Vice-Rector	20 STY. 2014	
LT VILNIUS01	Prof. dr. hab. Gintautas Dzemyda Director of the Institute of Mathematics and Informatics	2014.02.03	

³ Scanned signatures are accepted