



**Erasmus+ Programme Key Action 1 – Mobility for learners and staff –  
Higher Education Student and Staff Mobility  
Inter-institutional agreement 2014-2017 between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Contact details<sup>1</sup></b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
<b>University of Jyväskylä</b>  - Faculty of Information Technology	SF JYVASKY01	P.O.Box 35  FI-40014 University of Jyväskylä, Finland  Niina Ormslaw  <a href="mailto:international-info-it@jyu.fi">international-info-it@jyu.fi</a>  +358 50 443 2360	<a href="http://www.jyu.fi/study">www.jyu.fi/study</a>
<b>Vilnius University</b>  Universiteto 3, LT-01513 Vilnius, Lithuania	LT VILNIUS01	<b>University Erasmus coordinator:</b> Milda Girdzijauskaitė Office of International Programmes and Relations Tel. +370 5 268 7048 E-mail: <a href="mailto:milda.girdzijauskaite@cr.vu.lt">milda.girdzijauskaite@cr.vu.lt</a>  <b>Academic coordinator:</b> dr. Saulius Maskeliūnas VU Institute of Mathematics and Informatics (IMI), Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania Tel. +370 5 2109342 E-mail: <a href="mailto:saulius.maskeliunas@mii.vu.lt">saulius.maskeliunas@mii.vu.lt</a>  <b>Contact person in charge of this agreement:</b> Prof. Dr. Valentina Dagienė Dept. of Informatics Methodology, VU IMI, Akademijos str. 4, LT-08663 Vilnius, Lithuania Tel. +370 5 210 9732, E-mail: <a href="mailto:valentina.dagiene@mii.vu.lt">valentina.dagiene@mii.vu.lt</a>	Contact details: <a href="http://www.vu.lt/en/studies/contacts">http://www.vu.lt/en/studies/contacts</a> Information for incoming students: <a href="http://www.vu.lt/en/studies/exchange-students">http://www.vu.lt/en/studies/exchange-students</a> Course catalogue: <a href="http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages">http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages</a>

**B. Mobility numbers<sup>2</sup> per academic year**

[Paragraph to be added, if the agreement is signed for more than one academic year:  
The partners commit to amend the table below in case of changes in the mobility data by no  
later than the end of January in the preceding academic year.]

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
SF JYVASKY01	LT VILNIUS01	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	1 student x 6 months	/
LT VILNIUS01	SF JYVASKY01	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	1 student x 6 months	/

\*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
SF JYVASKY01	LT VILNIUS01	061	Information and Communication Technologies (ICTs)	1 person x 2 weeks	/
LT VILNIUS01	SF JYVASKY01	061	Information and Communication Technologies (ICTs)	1 person x 2 weeks	/

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SF JYVASKY01	061	English		minimum: B1 recommended: B2	B2
LT VILNIUS01	061	English		B1	B2

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.]

##### **SF JYVASKY01:**

The infrastructure for students and staff with disabilities:

[https://www.jyu.fi/en/study/services/special\\_needs](https://www.jyu.fi/en/study/services/special_needs) .

##### **LT VILNIUS01:**

Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>

Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SF JYVASKY01	15 May	1 November
LT VILNIUS01	1 June	15 November

##### **SF JYVASKY01:**

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI
4. Termination of the agreement  
*This bilateral agreement may be amended by mutual written consent of the two parties during the agreement period. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

##### **LT VILNIUS01:**

2. The receiving institution will send its decision within 2 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement  
*The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## F. Information

### 1. Grading systems of the institutions

**SF JYVASKY01:** <https://www.jyu.fi/en/study/studying/credits>

**LT VILNIUS01:** <http://www.vu.lt/en/studies/academic-information>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SF JYVASKY01	<a href="mailto:international-office@jyu.fi">international-office@jyu.fi</a> tel. +358 40 805 4337	<a href="https://www.jyu.fi/en/study/services/visas">https://www.jyu.fi/en/study/services/visas</a>
LT VILNIUS01	Office of International Programmes and Relations Tel.: +370 5 2687150 E-mail: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a>	<a href="http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503">http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SF JYVASKY01	<a href="mailto:international-office@jyu.fi">international-office@jyu.fi</a> tel. +358 40 805 4337	<a href="https://www.jyu.fi/en/study/services/insurance">https://www.jyu.fi/en/study/services/insurance</a>
LT VILNIUS01	Office of International Programmes and Relations Tel.: +370 5 2687150 E-mail: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a>	<a href="http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505">http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505</a>



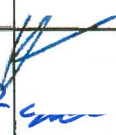

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SF JYVASKY01	<u>international-office@jyu.fi</u> tel. +358 40 805 4337	<a href="https://www.jyu.fi/en/study/services/accommodation">https://www.jyu.fi/en/study/services/accommodation</a>
LT VILNIUS01	Agata Cesnovic, Accommodation Officer E-mail: <u>agata.cesnovic@cr.vu.lt</u> Tel.: +370 5 268 7168	<a href="http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation">http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
SF JYVASKY01	Jari Veijalainen Vice Dean of the IT Faculty	8.11.2014	 
LT VILNIUS01	Gintautas Dzemyda Director of the VU Institute of Mathematics and Informatics	20 14.12.02	 

<sup>4</sup> Scanned signatures are accepted