Erasmus+ Programme Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[1] (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF TAMPERE **School of Information Sciences** http://uta.fi/	SF TAMPERE01	**First contact person:** **Ms. Kirsi Tuominen**, Erasmus contact person of the School Tel.:+358 50 318 6688 e-mail: kirsi-marja.tuominen@uta.fi, intoffice@uta.fi **Second contact person:** **Ms. Noora Maja**, Erasmus Institutional Coordinator Tel.: +358 40 190 9737 e-mail: erasmus@uta.fi	Contact details: intoffice@uta.fi Information for incoming students: http://www.uta.fi/admissions/exchange/index.html Course catalogue: http://www.uta.fi/studies/studying/schedules.html
VILNIUS UNIVERSITY Universiteto 3, LT-01513 Vilnius, Lithuania http://www.vu.lt	LT VILNIUS01	**University Erasmus coordinator:** Milda Girdzijauskaitė Office of International Programmes and Relations Tel. +370 5 268 7048 E-mail: milda.girdzijauskaite@cr.vu.lt **Academic coordinator:** dr. Saulius Maskeliūnas VU Institute of Mathematics and Informatics (IMI), Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania Tel. +370 5 2109342 E-mail: saulius.maskeliunas@mii.vu.lt **Contact person in charge of this agreement:** Prof. Dr. Valentina Dagienė Dept. of Informatics Methodology, VU IMI, Akademijos str. 4, LT-08663 Vilnius, Lithuania Tel. +370 5 210 9732, E-mail: valentina.dagiene@mii.vu.lt	Contact details: http://www.vu.lt/en/studies/contacts Information for incoming students: http://www.vu.lt/en/studies/exchange-students Course catalogue: http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages

B. Mobility numbers[2] per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration *]	Student Mobility for Traineeships *
SF TAMPERE01	LT VILNIUS01	061	Information and Communication Technologies (ICTs)	1st, 2nd, 3rd	1 x 9 months	/
		054	Mathematics and Statistics			
		0322	Library, information and archival studies			
SF TAMPERE01	LT VILNIUS01	061	Information and Communication Technologies (ICTs)	1st, 2nd, 3rd	1 x 9 months	/
		054	Mathematics and Statistics			
		0322	Library, information and archival studies			

*Optional: subject area code & name and study cycle are optional.
http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
SF TAMPERE01	LT VILNIUS01	061	Information and Communication Technologies (ICTs)	1 persons x 8 h	/
		054	Mathematics and Statistics		
		0322	Library, information and archival studies		
LT VILNIUS01	SF TAMPERE01	061	Information and Communication Technologies (ICTs)	1 persons x 8 h	/
		054	Mathematics and Statistics		

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[2] Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

		0322	Library, information and archival studies		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[3]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SF TAMPERE01	061	English		B2	B2
LT VILNIUS01	061	English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.]

SF TAMPERE01:
Information for incoming students: http://www.uta.fi/admissions/exchange/index.html

Students and Staff with disabilities:
http://www.uta.fi/admissions/exchange/applying/howtoapply/special_arrangements.html

LT VILNIUS01:
Information for incoming students: http://www.vu.lt/en/studies/exchange-students

Information for students with special needs:
http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SF TAMPERE01	15 May	15 October...
LT VILNIUS01	1 June	15 November

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[3] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

2.   The receiving institution will send its decision within approximately 4 weeks after the application deadline.

3.   A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished. For further information, please see: http://www.uta.fi/studies/exchangesstudents/before_leaving.html#transcript

LT VILNIUS01:
2.   *The receiving institution will send its decision within 2 weeks after the deadline.*

3.   *A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.*

4.   *Termination of the agreement*
The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

SF TAMPERE01: http://www.uta.fi/studies/studying/practices/grading_scale.html

LT VILNIUS01: http://www.vu.lt/en/studies/academic-information

2. Visa / residence permit

The sending and receiving institutions will provide assistance, when required, in securing visas / residence permits for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SF TAMPERE01	Erasmus contact person of the School, Ms. Kirsi Tuominen, e-mail: kirsi-marja.tuominen@uta.fi	http://www.uta.fi/admissions/newstudents/permits.html
LT VILNIUS01	Office of International Programmes and Relations Tel.: +370 5 2687150 E-mail: trs@cr.vu.lt	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is

not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SF TAMPERE01	Erasmus contact person of the School, Ms. Kirsi Tuominen, e-mail: kirsi-marja.tuominen@uta.fi	http://www.uta.fi/admissions/newstudents/healthcare.html
LT VILNIUS01	Office of International Programmes and Relations Tel.: +370 5 2687150 E-mail: trs@cr.vu.lt	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SF TAMPERE01	Please see the webpage on the right – for contact information of the student housing providers	http://www.uta.fi/admissions/newstudents/accommodation.html
LT VILNIUS01	Agata Cesnovic, Accommodation Officer E-mail: agata.cesnovic@cr.vu.lt Tel.: +370 5 268 7168	http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[4]
SF TAMPERE01	Dr. Mika Grundström, Dean School of Information Sciences	25.3.2017	TAMPEREEN YLIOPISTO ...isteiden yksikkö ...OF TAMPERE School of information Sciences
LT VILNIUS01	Gintautas Dzemyda Director Institute of Mathematics and Informatics	2016.03.24	

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[4] Scanned signatures are accepted