



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
University of Ljubljana Faculty of Computer and Information Science Tržaška cesta 25, 1000 Ljubljana, Slovenija	SI LJUBLJA01	Faculty coordinator: dr. Alenka Kavčič Tržaška cesta 25, 1000 Ljubljana, Slovenija Tel: 00 386 1 4768483 E-mail: alenka.kavcic@fri.uni-lj.si	Website at University: http://www.uni-lj.si/international_relations/incoming_students/ Website at faculty: http://www.fri.uni-lj.si/en/
Vilnius University Institute of Mathematics and Informatics Akademijos 4, LT-08663 Vilnius, Lithuania	LT VILNIUS01	University Erasmus coordinator: Milda Girdzijauskaitė Office of International Programmes and Relations Universiteto 3, LT-01513 Vilnius, Lithuania	Contact details: http://www.vu.lt/en/studies/contacts Information for incoming students: http://www.vu.lt/en/studies/exchange-students Course catalogue: http://www.vu.lt/en/stud

		<p>Tel.: +370 5 268 7048</p> <p>e-mail: milda.girdzijauskaite@cr.vu.lt</p> <p>Contact person in charge of this agreement: Prof. Dr. Valentina Dagienė</p> <p>Dept. of Informatics Methodology, VU IMI, Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania</p> <p>Tel. +370 5 210 9732,</p> <p>E-mail: valentina.dagiene@mii.vu.lt</p> <p>Academic coordinator: dr. Saulius Maskeliūnas</p> <p>VU IMI, Akademijos str. 4, Vilnius, LT-08663 Vilnius, Lithuania</p> <p>Tel: +370 5 2109342</p> <p>E-mail: saulius.maskeliunas@mii.vu.lt</p>	<p>ies/exchange-students/courses-taught-in-foreign-languages</p>
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B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year: The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
SI LJUBLJA01	LT VILNIUS01	481	Computer science	2 nd , 3 rd	1 student x 3 months	/

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

LT VILNIUS01	SI LJUBLJA01	481	Computer science	2 nd , 3 rd	1 student x 3 months	/
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*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
SI LJUBLJA01	LT VILNIUS01	481	Computer science	2 persons x 1 week x min. 8 teaching hours	/
LT VILNIUS01	SI LJUBLJA01	481	Computer science	2 persons x 1 week x min. 8 teaching hours	/

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SI LJUBLJA01	481	Slovene	English	B2	B2
LT VILNIUS01	481	English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.]

University of Ljubljana accepts students with disabilities after the consultations with Faculty International Offices.

Vilnius University:

Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>

Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SI LJUBLJA01	May 15	November 15
LT VILNIUS01	June 1	November 15

University of Ljubljana:

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

Vilnius University:

2. The receiving institution will send its decision within 2 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1

September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

http://www.uni-lj.si/international_relations/incoming_students/

<http://www.vu.lt/en/studies/academic-information>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<i>Incoming:</i> intern.office@uni-lj.si Tel: 00 386 1 2418592 <i>Outgoing:</i> student.office@uni-lj.si Tel: 00 386 1 2418594	http://www.uni-lj.si/international_relations/incoming_students/
LT VILNIUS01	Office of International Programmes and Relations Email: trs@cr.vu.lt Phone: +370 5 2687150	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<i>Incoming:</i> intern.office@uni-lj.si Tel: 00 386 1 2418592 <i>Outgoing:</i> student.office@uni-lj.si Tel: 00 386 1 2418594	http://www.uni-lj.si/international_relations/incoming_students/
LT VILNIUS01	Office of International Programmes and	http://www.vu.lt/en/studies/practical-

	Relations Email: trs@cr.vu.lt Phone: +370 5 2687150	information/56-studies/studies/2505
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4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	intern.office@uni-lj.si Tel: 00 386 1 2418592	http://www.uni-lj.si/international_relations/incoming_students/
LT VILNIUS01	Agata Cesnovic, Accommodation Officer E-mail: agata.cesnovic@cr.vu.lt Tel.: +370 5 268 7168	http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
SI LJUBLJA01	prof. dr. Nikolaj Zimic, Dean of the Faculty by the Authorisation of the Rector	9. 11. 2013	
LT VILNIUS01	Gintautas Dzemyda Director of the Institute of Mathematics and Informatics	15. 11. 2013	

⁴ Scanned signatures are accepted