



**Erasmus+ Programme Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014-2021 between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<p>Middle East Technical University (METU)</p> <p>Orta Dogu Teknik Universitesi (ODTU)</p> <p>International Cooperations Office, Main Library, Solmaz Izdemir Hall, 06800 Ankara, Turkey</p>	TR ANKARA04	<p>Institutional Erasmus coordinator: Prof. Dr. Aysegul Daloglu, Assistant to the President, Tel . +90 312 210 4114, Fax. +90 312 210 7948, daloglu@metu.edu.tr</p> <p>International Office Coordinator Pinar Dede Isikman, International Cooperations Office, Tel. +90 312 210 2298, Fax. +90 312 210 7176, dede@metu.edu.tr</p> <p>Departmental Coordinator Assoc. Prof. Dr. Sevtap Kestel, Institute of Applied Mathematics, Tel: +90 312 210 5614, E-mail: skestel@metu.edu.tr</p>	<p>www.metu.edu.tr</p> <p>Academic units: http://www.metu.edu.tr/faculties-institutes-schools</p> <p>Course catalogue: http://oibs3.metu.edu.tr/View_Program_Course_Details_64/main.php</p>
<p>Vilnius University (VU)</p> <p>Vilniaus Universitetas</p> <p>Universiteto 3, LT-01513 Vilnius, Lithuania</p>	LT VILNIUS01	<p>Institutional Erasmus coordinator: Milda Girdzijauskaitė Vilnius University Office of International Programmes and Relations milda.girdzijauskaite@cr.vu.lt +370 5 268 7048</p> <p>Administrative (Faculty) coordinator: dr. Saulius Maskeliūnas VU Institute of Mathematics and Informatics (IMI), Akademijos str. 4, LT-08663 Vilnius, Lithuania saulius.maskeliunas@mii.vu.lt +370 5 2109342</p> <p>Academic (Departmental) coordinator: Assoc. Prof. Dr. Olga Kurasova System Analysis Dept., VU IMI olga.kurasova@mii.vu.lt +370 5 210 9322</p>	<p>www.vu.lt</p> <p>Contact details: http://www.vu.lt/en/studies/contacts</p> <p>Information for incoming students: http://www.vu.lt/en/studies/exchange-students</p> <p>Course catalogue: http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages</p>

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ANKARA04	LT VILNIUS01	054, 061	Mathematics and Statistics, ICTs	2 nd , 3 rd	2 students X 5 months (=10 total)	Only by individual agreement
LT VILNIUS01	TR ANKARA04	054, 061	Mathematics and Statistics, ICTs	1 st , 2 nd , 3 rd	2 students X 5 months (=10 total)	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ANKARA04	LT VILNIUS01	054, 061	Mathematics and Statistics, ICTs	2 x 5 days (Min. 2 days)	2 x 5 days (Min. 2 days)
LT VILNIUS01	TR ANKARA04	054, 061	Mathematics and Statistics, ICTs	2 x 5 days (Min. 2 days)	2 x 5 days (Min. 2 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹ Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ANKARA04	054, 061	EN		B1	B2
LT VILNIUS01	054, 061	EN		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

TR ANKARA04

TR ANKARA04 organizes an orientation program each semester for welcoming incoming students. It is highly recommended to incoming students to participate in the orientation program because students are provided with vital information on course registration, campus accommodation, health issues, METU's IT facilities and residence permit.

LT VILNIUS01

Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

TR ANKARA04

TR ANKARA04 has a Disability Support Center (DSC; <http://engelsiz.metu.edu.tr/en>) and "METU Without Barriers" student club. DSC offers academic support and orientation programs designed according to the specific needs of disabled students. It also provides transportation support on campus. Also some buildings on campus are accessible for students or staff with serious mobility impairments and in others disabled-friendly facilities are being constructed.

LT VILNIUS01

Information for students with special needs:

<http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ANKARA04	May 31 th	November 15 th
LT VILNIUS01	June 1 st	November 15 th

- The receiving institution will send its decision within [4] weeks.

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

If one or both parties wish to terminate the agreement a notice period of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ANKARA04

Percentage	Letter Grade	Grade Point
90-100	AA	4
85-89	BA	3,5
80-84	BB	3
75-79	CB	2,5
70-74	CC	2
65-69	DC	1,5
60-64	DD	1
50-59	FD	0
49 and below	FF	0

Additional information available at: <http://ico.metu.edu.tr/courses> ,
<http://oidb.metu.edu.tr/en/middle-east-technical-university-academic-rules-and-regulations-undergraduate-period-study>

LT VILNIUS01: Please visit <http://www.vu.lt/en/studies/academic-information>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA04	ico@metu.edu.tr	http://ico.metu.edu.tr/visa-residence-permit (Student visa is compulsory for incoming students to METU for registration procedures)
LT VILNIUS01	Office of International Programmes and Relations trs@cr.vu.lt +370 5 2687150	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA04	ico@metu.edu.tr	http://ico.metu.edu.tr/health-safety
LT VILNIUS01	Office of International Programmes and Relations Email: trs@cr.vu.lt Phone: +370 5 2687150	http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA04	ico@metu.edu.tr	http://ico.metu.edu.tr/accommodation
LT VILNIUS01	Agata Cesnovic, Accommodation Officer agata.cesnovic@cr.vu.lt +370 5 268 7168	http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ANKARA04	Prof. Dr. Aysegul Daloglu Institutional Coordinator	Jan 28, 2024	
LT VILNIUS01	Prof. Gintautas Dzemyda Director of the VU Institute of Mathematics and Informatics	2024.01.27	



² Scanned signatures are accepted